

COMMUNITY INVOLVEMENT HOURS LOG SHEET

Student Name: _____ Grade: _____ School: _____

 Student's Signature Date Parent's/Guardian's Signature Date

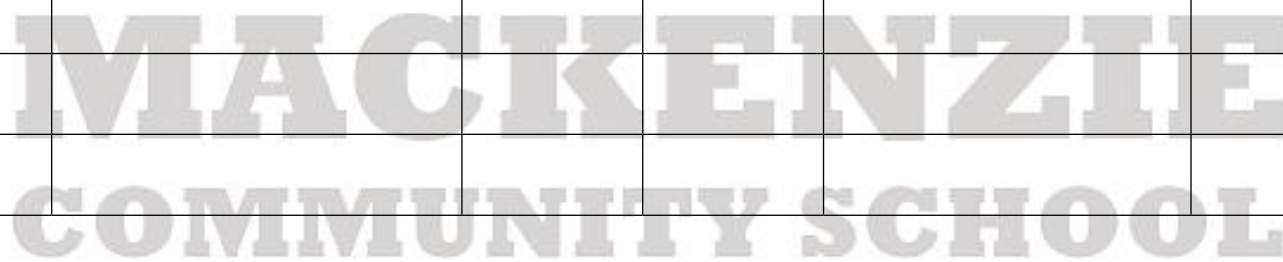
Students must complete a minimum of 40 hours of community involvement activities as part of the diploma requirements. The purpose of this requirement is to encourage students to develop an awareness and understanding of civic responsibility and of the role they can play and the contributions they can make in supporting and strengthening their communities.

Community Involvement hours must fall into one of these categories:

- **Not-for-profit:** includes voluntary activities for any not-for profit institution or foundation that would not displace a paid worker.
- **For-profit:** includes voluntary activities that are charitable-based for any business or organization that would not displace a paid worker. *If volunteers are enhancing a product/service being sold/provided by a for profit business designed to make it more attractive and/or a better experience for clients, then it is not in keeping with the spirit of community service and would not be an approved activity.*
- **Other:** community support that you feel warrants consideration. In this case, please submit a brief written summary that explains how this experience meets the spirit and expectations of Community Involvement as identified above.

If your chosen activity is **not** on the list of District Approved activities (see reverse), then you must receive prior written approval from the Principal or designate for those hours to count towards your graduation requirements.

Community Involvement Activity <i>*All aspects of this form must be completed</i>		Number of Hours	Date Completed	Activity Supervisor Name/Phone	Principal or Designates Signature	OFFICE USE
Organisation Name and location	Activity Description					



DISTRICT APPROVED ACTIVITIES

*If the students chosen activity is not on the list of approved activities, then the student must receive written permission from their Principal before beginning the activity.

<ul style="list-style-type: none"> • Volunteering at a local food bank • Volunteering at community fundraising activities • Volunteering at a local synagogue/church/mosque • Volunteering to support activities at local schools and hospitals • Volunteering at a community festival 	<ul style="list-style-type: none"> • Volunteering at a local community group • Volunteering to support opportunities for young children and senior citizens • Specific activities posted by the school or board
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The Minister of Education has deemed that the following are 'ineligible activities' for Community Involvement

<ul style="list-style-type: none"> • Would displace a paid worker • Would pay the students • Takes place during the instructional program of a school day • Is required as part of a credit course, such as cooperative education placement, <i>Take Our Kids to Work</i> experience in grade 9, job shadowing or the work experience component of a course • Involves playing on a school sports team or any other club • Is part of regular family responsibilities • Is part of a court ordered community service program, alternative measures program or any diversionary program that uses community service • Involves the operation of a vehicle, power tools, or use of scaffolding • Involves the administration of any form of medication or medical procedures to other persons 	<ul style="list-style-type: none"> • Involves the handling of substances classified as 'designated substances' under the <i>Occupational Health and Safety Act</i> • Requires knowledge of a trades person (i.e. electrician) • Involves banking, securities or other valuables • Involves a student under 16 in a logging or mining environment • Involves a student under 15 in a factory environment • Involves a student under 14 in any working environment (unless accompanied by an adult) <p>In addition, the OCDSB has deemed that door-to-door canvassing is not an eligible activity for community involvement, except under certain circumstances (i.e. the student is age 16 or older; parental or other responsible adult supervision is provided; and the fundraising is in support of a recognized charity, excluding for school or religious purposes.)</p>
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Liability Insurance Coverage for the Secondary School's Community Involvement Program

Community sponsors should be advised that students who are performing volunteer work are protected by the school districts liability insurance while they are performing their required forty (40) hours of community involvement. Community sponsors are also protected by the districts liability insurance for claims that arise out of our students' activities for their organizations.

Community sponsors should also be aware that, like job shadowing and other similar work experience programs, students do not have accident insurance or Workplace Safety Insurance coverage through the school board. The school districts expect the community sponsors to ensure that student volunteers are provided with safety instructions and are trained and supervised to ensure a safe and mutually beneficial volunteer experience.

MACKENZIE
COMMUNITY SCHOOL